

Student Council Log

Secretary | 2017 - 2018

Responsibilities

- Oversee representatives and ensure that they send their monthly newsletters.
- Direct Job Reviews for the Student Council each semester.
- Schedule StuCo meetings each month with the help of Admin.
- Keep, update, and monitor the StuCo Calendar in Google.
- Help maintain and respond to emails in StuCo Mail with Admin.
- Monitor the Bulletin Board.
- Write meeting summaries for each Student Council meeting.
- Compile and format the promises made during StuCo Elections and keep them available for reference.
- Maintain a healthy relationship with NSA's Support group.
- Remain involved in all applicable discussions in the Student Council.
- Skip no more than two Student Council meetings per semester.

Updates

July Update

Considering I was off and on FC the first part of this month, I only got a few things done. I've got all the dates in the Google calendar for events this year, which I am super relieved about! I have also gotten in touch with all of the reps, and I am in the process of training Ruth and Karsten.

My goals for next month are to have all of the reps equipped and totally ready to help the rest of the SC. I also want to bring back the idea of monthly rep meetings: one between me and the reps and another between the reps and their grade.

August Update

None

September Update

None

October Update

there has been hardly anything that i've done for the SC this month... it's been like over a month and i still haven't updated charlie's calendar yet... but hey!! the reps are doing good so that's something, right?? xD in my defense, i've been so friggin' busy tho. it's crazy.

goals for next month:

- finally get calendar updated
- make sure all reps send out newsletters
- whatever else needs to be done that i can't think of right now

November Update

like last month, i was very busy with school and work, so the sc has been pushed aside for me for these last few weeks, but i'm trying to make it more of a priority. that being said, here is what i got done this month:

- updated the calendar
- i'm pretty sure all of my reps sent out their newsletters but i'm still waiting on a date from when it was sent out from one
- developed a better system of getting officer info for the rep newsletters

goals for next month:

- GET MY INTRO VID IN!! (mo, i totally forgot to do it yesterday. by the end of this week, you will have it! i'm so sorry!! >.< <333)
- get 6/6 reps to get their newsletters out
- finally have the first rep meeting... hehe...

December Update

None

January Update

So basically, I have done the bare minimum for the past few months regarding the SC. However, I have made sure the newsletters have been going out each month, so that's something! It's just that I am so busy with school and work that I don't have enough time leftover in the day or I forget about it.

Accomplishments:

- ~ Made sure the reps sent out newsletters for Jan

Goals:

- ~ Make sure reps send out newsletters for Feb
- ~ Do whatever else needs to be done... I've been so inactive that I don't even know what else needs to be done.